



Residence Life

reslife@sva.edu

340 E. 24th Street, New York 10010

Tel: 212.592.2140

Residence Hall Terms of Occupancy (2 pages)

1. All Housing Agreements/Assignments are for the full academic year including Fall and Spring semesters. There will be no housing agreement cancellations unless a student withdraws or is withdrawn from the School of Visual Arts, or is granted a leave of absence.
2. A \$400 non-refundable placement fee, payable to the School of Visual Arts, is required in order, to be assigned a room in SVA housing for the 2024-2025 academic year.
3. All residents must refer to the SVA Handbook online at www.sva.edu/handbook. A violation of the rules of conduct outlined in the SVA Handbook constitutes grounds for disciplinary action, including removal from the Residence Halls, and/or the College.
4. The student will check-in and check-out of their room assignment on the dates established by the Office of Residence Life, which are published on the SVA Website, in the Academic Calendar.
5. The Guest Policy is defined in the SVA Handbook and the Residence Life COVID Policies Agreement. Determinations and updates to any COVID=19 related policies will be updated on the Residence life COVID policies page at: <https://sva.edu/students/life-at-sva/housing/residence-life/fall-housing-and-covid-19>
6. The College shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, maintenance repairs or to monitor compliance with the College's rules and regulations.
7. The College shall not be liable to the student for loss, theft or damage to personal property including artwork.
8. The Office of Residence Life adheres to the College refund policy as outlined in the SVA Handbook for residential students who withdraw or take a leave of absence from SVA.

SVA Student Housing Cancellation Policy

All residents electronically agree to the residence hall agreement and the housing cancellation policy for the full academic year.

This section outlines the terms of the housing cancellation policy for students.

Prior to check-in, students who decide not to live in on-campus housing should cancel their housing agreement by emailing reslife@sva.edu and include their name, SVA ID number, and reason for cancellation (i.e. Withdrawal, living off campus, etc.) Cancellations must be received from the student's SVA email address.

Students (prospective and current) who cancel their housing:

- Prior to August 12, 2024, forfeit the housing placement fee (\$400).
- After August 12, 2024, forfeit the housing placement fee and be charged a \$500 housing cancellation fee.
- After August 20, 2024 forfeit the housing placement fee, be charged a \$500 housing cancellation fee, and will be responsible for 10% of annual housing costs.
- After September 3, 2024, forfeit the housing placement fee and will be responsible for the full cost of housing for the 2024-2025 academic year including Fall and Spring semester charges.



Students (prospective and current) who withdraw or take a Leave of Absence from SVA (who HAVE checked into their housing assignment):

The prorated percentages of liability (housing costs and fees owed) are based on the official date of checkout, as follows:

- Housing placement fee is non-refundable.

Fall Semester- Withdrawal or Leave of Absence

- If housing checkout is completed prior to September 3, 2024, forfeit the housing placement fee, be charged a \$500 housing cancellation fee, and will be responsible for 10% of annual housing costs.
- If housing checkout is completed between September 3, 2024 through the end of the second week of the semester, there is 25% liability of the semester housing costs.
- If housing checkout is completed during or by the end of the third week of the semester, there is 50% liability of the semester housing costs.
- If housing checkout is completed during or by the end of the fourth week of the semester, there is 75% liability of the semester housing costs.
- If housing checkout is complete during or after the start of the fourth week of the semester, there is 100% liability of the semester housing costs.

Spring Semester- Withdrawal or Leave of Absence

Checkout for students who withdraw or take a Leave of Absence from the college for the Spring 2025 is December 18, 2024.

- If housing checkout is completed after December 18, 2024 through January 13, 2025, forfeit the housing placement fee, be charged a \$500 housing cancellation fee, and will be responsible for 10% of annual housing costs.
- If housing checkout is completed between January 13, 2025 through the end of the second week of the semester, there is 25% liability of the semester housing costs.
- If housing checkout is completed during or by the end of the third week of the semester, there is 50% liability of the semester housing costs.
- If housing checkout is completed during or by the end of the fourth week of the semester, there is 75% liability of the semester housing costs.
- If housing checkout is complete during or after the start of the fourth week of the semester, there is 100% liability of the semester housing costs.

Students (prospective and current) who withdraw or take a Leave of Absence from SVA (who have not checked into their housing assignment):

- Housing placement fee is non-refundable.
- Prior to the first day of the semester (Fall- September 3, 2024; Spring January 13, 2025), will be held to the SVA student housing cancellation policy outlined above.
- After September 3, 2024 (the start of classes) will be held to the College refund schedule outlined in the SVA Handbook, which is available online at www.sva.edu/handbook.

When completing the online housing application, students electronically agree to the SVA student housing agreement.

I have read the SVA student housing agreement and agree to abide by all the provisions therein. I understand that the premises are a residence of the School of Visual Arts and are to be used only by duly registered students of the College and only while a student thereat. I understand and agree that I must evacuate the premises immediately upon my termination of my status as student. I also understand that I must adhere to the policies of the residence hall where I live and that I am financially responsible for the room/s to which I have been assigned for the entire academic year including Fall and Spring Semesters.